



**Town of Surfside
Regular Town Commission Meeting
AGENDA**

Tuesday, May 13, 2025

7:00 PM

Commission Chambers - 9293 Harding Avenue
Surfside, FL 33154

Rule 6.06 (a)3 Agenda. The good and welfare portion of the agenda is set for 8:15 p.m.

****The above Rule only applies to Regular Town Commission Meetings.***

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit community-based organization for the purpose of requesting a grant without special compensation or reimbursement for the appearance; and any person who only appears as a representative of a neighborhood, homeowners or condominium association without compensation for the appearance, whether direct or indirect or contingent, to express support of or opposition to any item.

Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once this capacity has been reached, people will be asked to watch the meeting from the first floor.

1. Opening

1A. Call to Order

1B. Roll Call of Members

1C. Pledge of Allegiance

1D. Mayor and Commission Remarks - Mayor Charles W. Burkett

1E. Agenda and Order of Business Additions, deletions and linkages

1F. Oath of Office Ceremony for New Police Officers - Mark Blumstein, Town Manager

1G. Boards and Committee Appointments - Town Clerk Sandra N. McCready, MMC

2. Quasi-Judicial Hearings

3. Consent Agenda

All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the Consent Agenda and discussed separately. If the public wishes to speak on a matter on the consent agenda they must inform the Town Clerk prior to the start of the meeting by completing a speaker card. They will be recognized to speak prior to the approval of the consent agenda.

3A. Approval of Minutes - Sandra N. McCready, MMC, Town Clerk

[April 8, 2025 Special Town Commission Quasi-Judicial Hearing Meeting Minutes](#)

[April 8, 2025 Regular Town Commission Meeting Minutes](#)

[April 10, 2025 Town Commission Workshop Meeting Minutes](#)

3B. Boards and Committees Meeting Minutes - Sandra N. McCready, MMC, Town Clerk

[February 5, 2025 Youth Council Meeting Minutes](#)

[March 3, 2025 Resort Tax Board Meeting Minutes](#)

[March 17, 2025 Parks and Recreation Committee Meeting Minutes](#)

[March 20, 2025 Sustainability and Resiliency Committee Meeting Minutes](#)

[March 26, 2025 Special Community Relations Board Meeting Minutes](#)

[March 27, 2025 Special Sustainability and Resiliency Committee Meeting Minutes](#)

[March 27, 2025 Planning and Zoning Board Meeting Minutes](#)

[April 7, 2025 Resort Tax Board Meeting Minutes](#)

3C. Certifying April 1, 2025 Special Election Results - Sandra N. McCready, MMC, Town Clerk

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE,

Agenda
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FLORIDA CERTIFYING AND DECLARING THE RESULTS OF THE TOWN OF SURFSIDE SPECIAL MUNICIPAL ELECTION HELD ON APRIL 1, 2025, FOR ONE PROPOSED QUESTION TO AMEND THE TOWN CHARTER; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution Certifying Results of Special Election April 1 2025](#)
[April 1, 2025 Elections Official Results](#)

- 3D. Approving Historical Document Preservation Contract - Kofile Technologies, Inc. - Sandra N. McCready, MMC., Town Clerk**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING THE PURCHASE OF SERVICES FROM KOFIE TECHNOLOGIES, INC. FOR PRESERVATION, ARCHIVAL AND DIGITIZATION OF HISTORICAL TOWN DOCUMENTS; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(6) OF THE TOWN CODE AS A SOLE SOURCE PROVIDER; AUTHORIZING THE TOWN MANAGER TO ENTER INTO A PURCHASE ORDER FOR SUCH SERVICES AND/OR AGREEMENT AS DEEMED NECESSARY BY THE TOWN ATTORNEY; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution Approving Historical Document Preservation Contract - Kofile](#)
[Exhibit A - Kofile Proposal 2025](#)
[Exhibit B - Koflie Technologies Sole Source](#)

- 3E. Area 4 Drainage Improvement Project - Mark Blumstein, Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A PROJECT AGREEMENT WITH KEITH AND ASSOCIATES, INC. TO PROVIDE ENGINEERING SERVICES RELATED TO DRAINAGE IMPROVEMENTS IN FOCUS AREA 4 OF THE SURFSIDE TOWNWIDE DRAINAGE IMPROVEMENT AND FLOOD HAZARD MITIGATION PLAN PURSUANT TO THE CONTINUING SERVICES AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE TOWN OF SURFSIDE AND KEITH AND ASSOCIATES, INC.; AUTHORIZING THE EXPENDITURE OF FUNDS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving Keith Project Agreement - Area 4 Drainage Improvement](#)
[11770.00 WO 8 - Surfside Area 4 Drainage - Town of Surfside 4.3.2025](#)

- 3F. Budget Amendment No. 3 to Fund Engineering Services for Drainage Improvement in Focus Area 4 - Mark Blumstein, Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING BUDGET AMENDMENT NO. 3, FOR THE FISCAL YEAR 2025 BUDGET; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Commission Communication FY 2025 Budget Amend No 3](#)

[Resolution - Budget Amendment No. 3](#)
[Attachment A Budget Amendment No. 3](#)

- 3G. Resolution Amending Public Works Right-of-Way Fees** - Nelly Velasquez, Commissioner

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE PUBLIC WORKS DEPARTMENT FEE SCHEDULE TO CREATE AN EXCEPTION FOR PERMIT APPLICATIONS IN THE TOWN'S RIGHT-OF-WAY; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Amending Public Works ROW Fees](#)
[Exhibit A - Amending PW Fees](#)

- 3H. Resolution Declaring the Month of June as LGBT Pride Month.** - Commissioner Gerardo Vildostegui

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, DECLARING THE MONTH OF JUNE AS LGBT PRIDE MONTH; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution Declaring June LGBT Pride Month](#)

- 3I. Amending the Approval of the Intergovernmental Agency Agreement with Miami-Dade County to Perform Traffic Engineering Functions** - Mark Blumstein, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING RESOLUTION NO. 2024-3288 BY AMENDING THE INTERLOCAL AGREEMENT WITH MIAMI-DADE COUNTY RELATING TO TRAFFIC ENGINEERING FUNCTIONS ATTACHED HERETO AS EXHIBIT "A"; AND PROVIDING FOR AN EFFECTIVE DATE.

[Reso_-_Intergovernmental_Agency_Agmt.docx](#)
[IGA MD Traffic Engineering Agreement](#)
[Exhibit A](#)

4. Ordinances

Second Reading

First Reading

- 4B1. Ordinance Amending Chapter 58 "Parks and Recreation" of the Town Code to Prohibit Smoking in the Town's Parks and Public Beaches** - Commissioner Gerardo Vildostegui

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 58 "PARKS AND RECREATION" OF THE TOWN OF SURFSIDE CODE OF ORDINANCES TO PROHIBIT SMOKING IN

THE TOWN'S PARKS AND ON ITS PUBLIC BEACHES, WITH THE EXCEPTION OF UNFILTERED CIGARS, BY; CREATING SEC. 58-2 "USE OF PUBLIC PARKS/PUBLIC BEACH"; 58-3 "SMOKING OR VAPING IN PUBLIC PARKS AND ON THE BEACHES IS PROHIBITED"; 58-4 TO 58-40 "RESERVED" AND PROVIDING FOR REPEALER, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

[Ordinance Banning Smoking in Parks and on Public Beaches](#)
[Exhibit. A to Ordinance Banning Smoking on Public Beaches, Parks](#)

- 4B2. Ordinance Amending Chapter 74 "Traffic and Vehicles"; Renaming from Reserved to Section 74-4 "Regulations of Micromobility Devices, Electric Bicycles and Motorized Scooters" - Thais Hernandez, Town Attorney**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES, RELATED TO THE REGULATION OF TRAFFIC AND VEHICLES; AMENDING CHAPTER 74 "TRAFFIC AND VEHICLES", ARTICLE I "IN GENERAL"; RETITLING FROM RESERVED TO SECTION 74-4 "REGULATION OF MICROMOBILITY DEVICES, ELECTRIC BICYCLES AND MOTORIZED SCOOTERS"; PROVIDING FOR CODIFICATION AND INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT REPEALER; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ordinance - Regulation of Electric Scooters - 05.13.25 First Reading](#)
[Ex A - Ordinance - Regulation of Electric Scooters - Revised](#)

- 4B3. Amending Ordinance No. 2024-1783 Building Permit Fees - Vice-Mayor Tina Paul**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING APPENDIX "A" TO SEC. 14-29 "PERMIT FEES" OF THE TOWN OF SURFSIDE CODE OF ORDINANCES TO INCORPORATE A REDUCED FEE FOR SWAP OUTS; PROVIDING FOR CODIFICATION AND INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ordinance-Permit Fee Changes](#)
[Ex A TOS Ordinance - Appendix A to 14.29 Incorporating Reduced Swap Out Fees](#)

5. Resolutions and Proclamations

If the public wishes to speak on any matters in this section of the agenda, they must inform the Town Clerk by completing a speaker card and they will be recognized to speak at the beginning of this section.

- 5A. Amending Resolution No. 2025-3396 Amending Keith Contract Addendum to Remove the Requirement to Retain an Artist and Establish a Timeline for Completion - Mark Blumstein. Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING RESOLUTION 2025-3396 APPROVING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH KEITH AND ASSOCIATES, INC. FOR ADDITIONAL PROFESSIONAL ENGINEERING BUILDING DESIGN SERVICES RELATED TO THE SURFSIDE MEMORIAL; AUTHORIZING THE EXPENDITURE OF FUNDS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving Amendment to Keith PSA - Memorial Exhibit - Surfside Memorial Project - Town of Surfside 5.7.2025](#)

6. **Good and Welfare (Set for approximately 8:15 p.m.)**
Public comments for subjects or items not on the agenda.
7. **Town Manager and Town Attorney Reports**
 - 7A. **Town Manager Report** - Mark Blumstein, Town Manager
[Town Manager Report](#)
 - 7B. **Town Attorney Report**
[Town Attorney Report - May 13, 2025](#)
8. **Unfinished Business and New Business**
9. **Mayor, Commission and Staff Communications**
 - 9A. **401K Pension Plan** - Mayor Charles W. Burkett
[Pension retirement statistics](#)
[Town of Surfside 2023-2024 Report - Redacted](#)
[History Report by Employee - Redacted](#)
 - 9B. **Discussion of Town's Leadership Structure** - Commissioner Gerardo Vildostegui
 - 9C. **Creating a Town policy regarding Commissioners' use of Town Hall office space and employee gym** - Commissioner Gerardo Vildostegui
 - 9D. **Invocation** - Commissioner Nelly Velasquez
 - 9E. **Researching the Feasibility of Building a Second Floor on the Community Center** - Commissioner Gerardo Vildostegui
 - 9F. **18 Wheel Trucks in the Residential Zones and Other Construction Disruptions.** - Vice Mayor Tina Paul
[Truck](#)
 - 9G. **Donation Request for North Beach Compost Hub (MB Botanical Garden)** - Commissioner Gerardo Vildostegui
 - 9H. **Surfside Beach Walking Path - Sea Grape Installation Proposal** - Nelly Velasquez, Commissioner
[TOWN OF SURFSIDE Invoice](#)

- 9I. Kind Designs Tiles for Existing Town Seawalls** - Vice Mayor Tina Paul
 - [Kind Tiles Product Spec Sheet 1](#)
 - [Kind Tiles Product Spec Sheet 2](#)
 - [Kind Tiles Product Spec Sheet 3](#)
 - [Kind Tiles Product Spec Sheet 4](#)
 - [Kind Tiles Product Spec Sheet 5](#)
- 9J. Proposed Tree Ordinance** - Commissioner Gerardo Vildostegui
 - [TOS Ordinance - Tree Ordinance - discussion item](#)
 - [TOS - Ex A Tree Ordinance - discussion item](#)
- 9K. Bringing the USPS back to Surfside** - Commissioner Gerardo Vildostegui
- 9L. Donation request for Pelican Harbor Seabird Station** - Commissioner Gerardo Vildostegui
 - [Pelican Harbor Seabird Station- Support request 2025](#)
 - [2020 FI State Certificate of Status](#)
 - [501 C3 and IRS Letter of Determination](#)
 - [Authorization by organization](#)

10. Adjournment

Respectfully submitted,

Mark Blumstein,
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsufsidefl.gov.

TWO OR MORE MEMBERS OF THE TOWN COMMISSION AND/OR TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.